

# Epping Forest District Council

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that  
your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We Stephen Andrews..... apply for a premises licence under section 17 of  
(Insert name(s) of applicant)  
the Licensing Act 2003 for the premises described in Part 1 below (the premises)  
and I/we are making this application to you as the relevant licensing authority in  
accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description	
<u>The Blue Bear Deli</u> <u>Market place</u> <u>Abridge</u> <u>Essex</u>	
Post town	Post code
<u>Romford</u>	<u>RM41UA</u>

Telephone number at premises (if any)

Non-domestic rateable value of premises

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick ✓ yes

- a) an individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
- i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

- Please tick  yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to a
    - statutory function or
    - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

Surname  First names

I am 18 years old or over  Please tick  yes

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

E-mail address (optional)

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

Surname

First names

Please tick  
✓ yes

I am 18 years old or over

Current postal  
address  
if different from  
premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address  
(optional)

**(B) OTHER APPLICANTS.**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
2	2	07
2	0	17

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Please give a general description of the premises (please read guidance note 1)

The premises is a small deli cafe, comprising of 18 tables 13 inside and 5 outside, specialising in breakfasts/salads and sandwiches at full capacity inside and out it can seat 50 people. The layout is one room with all tables visible from any service location. I propose that you would only be able to order an alcoholic drink if you were seated at a table. Although I would like a off licence this would only be for the 5 outside tables located within 2 meters of the front entrance. We would not offer a takeaway alcohol service.

What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ✓ yes

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

# A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for performing plays (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

# B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y](please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b>	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b>Please give further details here (please read guidance note 3)</b>	Both	
Tue					
Wed			<b>State any seasonal variations for the performance of live music (please read guidance note 4)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b>	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	08:00	00:00	<b>Please give further details here (please read guidance note 3)</b> <i>Not amplified</i>	Both	
Tue	08:00	00:00			
Wed	08:00	00:00	<b>State any seasonal variations for playing recorded music (please read guidance note 4)</b>		
Thur	08:00	00:00			
Fri	08:00	00:00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat	08:00	00:00			
Sun	08:00	23:00			



## G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

## H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing			
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor		
Mon				Please give further details here (please read guidance note 3)	Outdoor	
			Both			
Tue						
Wed						
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)			
Fri						

Sat			<p><b>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>
Sun			

<p><b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)</p>			<p><b>Please give a description of the facilities for making music you will be providing</b></p>		
			<p><b>Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b></p>	Indoors	
				Outdoors	
Day	Start	Finish	Both		
Mon			<p><b>Please give further details here (please read guidance note 3)</b></p>		
Tue					
Wed			<p><b>State any seasonal variations for the provision of facilities for making music (please read guidance note 4)</b></p>		
Thur					
Fri			<p><b>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>		
Sat					
Sun					

<p><b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)</p>			<p><b>Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)</b></p>		
			Indoors		
			Outdoors		
Day	Start	Finish	Both		
			<p><b>Please give a description of the facilities for dancing you will be providing</b></p>		

Mon			<u>Please give further details here (please read guidance note 3)</u>
Tue			
Wed			<u>State any seasonal variations for providing dancing facilities (please read guidance note 4)</u>
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</u>
Sat			
Sun			

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)</b>			<u>Please give a description of the type of entertainment facility you will be providing</u>	
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick [Y]. (please read guidance note 2)</u>	Indoor
Mon				Outdoor
				Both
Tue			<u>Please give further details here (please read guidance note 3)</u>	
Wed			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k (please read guidance note 4)</u>	
			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)</u>	

**L**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon	08:00	00:00						
Tue	08:00	00:00						
Wed	08:00	00:00				State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	08:00	00:00						
Fri	08:00	00:00				Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat	08:00	00:00						
Sun	09:00	23:00						

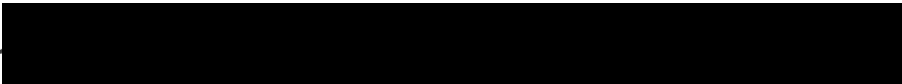
**M**


<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	12:00	00:00						
Tue	12:00	00:00						
Wed	12:00	00:00				Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur	12:00	00:00						
Fri	12:00	00:00						
Sat	12:00	00:00						


Sun	12.00	23.00	


**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

Name... Siobhan Natalie Michelle Andrews

Address... 

Postcode... 

Personal Licence number(if known) ... 

Issuing licensing authority (if known)..... 

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

**O**

<b>Hours premises are open to the public</b> Standard timings (please read guidance note 6)			<b>State any seasonal variation</b> (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	00:00	<b>Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)
Tue	08:00	00:00	
Wed	08:00	00:00	
Thur	08:00	00:00	
Fri	08:00	00:00	
Sat	08:00	00:00	
Sun	09:00	00:00	

## P

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)

Put in place strong management controls with experienced Professionals, Effective training of all staff to ensure a good knowledge of the licensing objectives. Enforce the company standard of Challenge 25 with in depth training as to why we enforce the Challenge 25 policy

b) The prevention of crime and disorder

CCTV installed to monitor the entrance and exit of the premises  
Clear and legible notices warning of potential criminal activity such as theft that may target customers. Not selling alcohol to drunk or intoxicated customers. Staff will be well trained in what to look out for in relation to customers who might look to use the venue in anything other than an orderly and respectful manner. Prevention and vigilance in duty we at the retail area and surrounding areas.

c) Public safety

Internal and external lighting to promote public safety  
Training and Implementation of ID checks  
All areas of the venue to be maintained at all times in good working order.  
CCTV installed of the entrance and exit and signs explaining you are on camera. Join any pubwatch / Behave or be trained initiatives.

d) The prevention of public nuisance

Noise reduction measures to reduce noise to ~~guests~~ local houses from guests.  
Outside area closed by a reasonable hour to reduce noise.  
No outside music. Good staff training in prevention of public nuisance.  
Signage asking customers and staff to leave quietly. Adequate waste bins so no bins are emptied after 1pm

e) The protection of children from harm

Challenge 25 and training of all staff in regards to licensing objectives and acceptable forms of ID.  
No under 18's after 7pm allowed on the premises  
Training record books and logbooks for ID checks kept on the premises

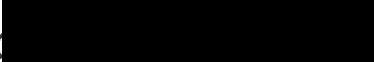
Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature \* 

Date..... 3 July 2017

Capacity 70 max

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature .....

Date.....

Capacity .....

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

# Epping Forest District Council

## Consent of individual to being specified as premises supervisor

I Siobhan Andrews.....(insert name of prospective premises supervisor)

Of

.....  
.....  
(home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for variation of designated premises supervisor

by Siobhan Andrews.....(name of applicant)

relating to premises licence New application.....(number of existing licence if any)

for The Blue Bear Deli, market Place Abridge, RM4 1UA.....

.....  
(name and address of premises to which application relates)

and any premises licence to be granted or varied in respect of this application made by the above applicant concerning the supply of alcohol at the above named premises.

I also confirm that I am applying for, intend to apply or currently hold a personal licence, details of which I set out below.

Personal Licence Number..                     .....(insert personal licence number, if any )

Personal licence issuing authority                     .....  
(insert name, address and telephone number of issuing authority, if any)

Signed                     .....

Print Name Siobhan Andrews.....

Dated 1/8/17.....



- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

- Please tick ✓ yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to a
    - statutory function or
    - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

Surname  First names

I am 18 years old or over

Please tick ✓ yes

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)



Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature *ak* 

Date *1/8/17*

Capacity


For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

*Siobhan Andrews*, 

Post town 

Post code 

Telephone number (if any) 

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

The Bridge Deli and Cafe  
Abridge  
Essex



 Promap

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 Blue Boar Deli

Hi Stephen,

Thank you for this. In order to comply with the CCTV conditions, and the restrictions to the private residence I have amended the wording in red. Could you confirm this is acceptable.

Regards,

Peter

---

**From:** Stephen Goodings [REDACTED]  
**Sent:** 14 August 2017 15:51  
**To:** Licensing Epping and Brentwood  
**Cc:** EFDC Licensing  
**Subject:** Re: Blue Boar Deli, Abridge

Hi Peter

Yes sorry I'm sure it was stated.

Yes agreeing to the outside area being cleared by 10pm is absolutely fine.

We have CCTV installed covering the entrance and front area of the building.

This CCTV is housed upstairs in private accommodation so it will always be available to be viewed and copied but only when the occupier of the private accommodation is indoors. It will always be available the next working day in the worst case scenario. I'm currently waiting for AAI security to come and have a look at the CCTV to inform me of duration of recordings being stored for as I believe the current settings have been set for 28days.

Please let me know if there is anything else I need to do or you would like me to provide for you.

Thanks

Stephen

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**From:** Licensing Epping and Brentwood <[REDACTED]>  
**Sent:** 14 August 2017 14:58:51  
**To:** Stephen Goodings  
**Cc:** EFDC Licensing  
**Subject:** RE: Blue Boar Deli, Abridge

Good Afternoon Stephen,

I have now received the re-submitted application, yet with no mention of our previous discussions or the email below.

Could you advise if you are agreeable to these additional measures.

Kind regards,

Peter

**Peter Jones MIOL, ABII (7706)**  
[REDACTED]

**Debbie Houghton**

---

**From:** Licensing Epping and Brentwood  
**Sent:** 15 August 2017 13:13  
**To:** Licensing  
**Cc:** Stephen Goodings  
**Subject:** FW: Blue Boar Deli, Abridge

Good Afternoon,

As a result of the below correspondence and conversation with the applicant, I can confirm that subject to the agreed conditions below being added to the premises licence if granted; Essex Police make no representations.

Regards,

Peter

**Peter Jones MIOL, ABII (7706)**



To find out what is happening in your neighbourhood and all about your local neighbourhood policing team visit [www.essex.police.uk/yourarea](http://www.essex.police.uk/yourarea) and enter your postcode.



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**From:** Stephen Goodings  
**Sent:** 14 August 2017 16:04  
**To:** Licensing Epping and Brentwood  
**Cc:** EFDC Licensing  
**Subject:** Re: Blue Boar Deli, Abridge

Hi Peter

Yes that's absolutely fine.

Thanks

Stephen

---

**From:** Licensing Epping and Brentwood <[redacted]>  
**Sent:** 14 August 2017 15:56:24  
**To:** Stephen Goodings  
**Cc:** EFDC Licensing  
**Subject:** RE: Blue Boar Deli, Abridge

[REDACTED]

---

**From:** Licensing Epping and Brentwood

**Sent:** 26 July 2017 14:56

**To:** [REDACTED]

**Cc:** EFDC Licensing

**Subject:** Blue Boar Deli, Abridge

Good afternoon Stephen,

Thank you for taking the time to speak with me earlier.

As discussed, the measures proposed in section P are very comprehensive, and I would recommend a couple of amendments / additions.

Firstly in terms of CCTV Police would like to see more detail around how long recordings are kept for, and that someone will be able to download it etc. The current recommended wording is as follows; although this can be adapted.

*The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:*

- i. CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;*
- ii. CCTV cameras shall cover all public areas including all entrances and exits;*
- iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of ~~31~~ 28 days;*
- iv. At all times, whilst the premises is open for licensable activities, there are members of staff able to **immediately within 24 hours** provide viewable copies of recordings to the police or licensing authority staff upon reasonable request;*
- v. The recording equipment and data storage devices shall be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with;*
- vi. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant: in the event of any failings these are to be recorded immediately.*

I would also recommend the following, which by the tone of our conversation is agreeable to you.

*The external area of the premises shall be closed from 2200 save for persons using a designated smoking area.*

*The premises must operate as a restaurant:*

*In which customers must be seated at a table;*

- i. Which provides substantial table meals that are prepared on the premises and are served and consumed at the table;*
- ii. Which do not provide any take away service of food or drink for immediate consumption; and*
- iii. Where alcohol must not be sold, supplied, or consumed on the premises otherwise than to persons who are taking substantial table meals and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.*

*Service of alcohol shall be by waiter/waitress only.*

As you state you are likely to re-submit the application it would be advisable to add these at the same time if agreeable to you.

Happy to discuss further.

Kind regards,

Peter

**Peter Jones MIOL, ABII (7706)**



To find out what is happening in your neighbourhood and all about your local neighbourhood policing team visit [www.essex.police.uk/yourarea](http://www.essex.police.uk/yourarea) and enter your postcode.



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# Essex County Fire & Rescue Service

Mr Adam Eckley, MBA, M.I.Fire.E  
Acting Chief Fire Officer and Acting Chief Executive



Debbie Houghton  
Licencing Compliance Officer  
EFDC  
Civic Offices  
High Street  
Epping  
Essex  
CM16 4BZ

NORTH WEST GROUP SDP  
Harlow Service Delivery Point  
Fourth Avenue  
HARLOW  
CM20 1DU  
☎ 01376 576800  
✉ northwestgroupsdp@essex-fire.gov.uk

Date: 10<sup>th</sup> August 2017  
Our Ref: CAS-605077  
Your Ref:  
Enquiries to: Steve Nicholl Fire Safety Officer

Dear Madam,

## **LICENSING ACT 2003**

### **THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005**

**Premises: Blue Boar Market Place Abridge London RM4 1UA**

I refer to your recent application made under the Licensing Act 2003 for a Premises Licence.

The Essex Fire Authority (The Authority) has now audited the application and is of the opinion, taking into consideration the information submitted, that you do not anticipate any additional risk to the public as a consequence of the proposed application being approved.

As a result The Authority does not propose to carry out an inspection of the premises at this time.

It is however brought to your attention that in addition to the Licensing Act 2003 these premises come under The Regulatory Reform (Fire Safety) Order 2005 (The Order) and has now been entered on the Service Risk Based Inspection Programme. As a result, an announced audit may be carried out.

The inspection will be focused upon your site-specific fire risk assessment. You will have to demonstrate to the Inspecting Officer that you have implemented suitable and sufficient measures to satisfy the requirements of The Order.

For technical detail and guidance you are strongly advised to purchase the guidance document from the list attached to this letter. Alternatively these can be viewed online at <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>. When purchasing or installing equipment, compliance with the relevant British Standard is normally taken as being adequate. Should the issues set out in this report require major changes or costs then you are advised to take professional advice before proceeding.

The Authority will pursue contraventions of the Order to a satisfactory conclusion: this may include enforcement action being taken proportional to the circumstances. Further, should a fire safety concern arise that is not subject to the provisions of The Order but does / will impact on the Licensing Act objective for public safety that cannot be satisfactorily resolved, it is likely to result in a request for a review of the licence being made by The Authority.

If you require further information regarding this or any other fire precautionary matter please contact the above named Officer.

Yours faithfully,



S. W. Nicholl  
Fire Safety Officer



**Notice of Application for a New Premises Licence under  
the Licensing Act 2003**

Notice is given this day (10.8.17) that (*Sihoban Andrews*) of (*Standford Rivers, Ongar*) has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of (*The Blue Boar Deli Market Place Abridge, RM4 1UA*)

The proposed licence is for (*Sale of alcohol on and off the Premises, the permission to play recorded music, the facility to offer late night refreshment. Between the hours of 12.00-00.00 Monday – Saturday and Sunday 12.00 – 23.00*)

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)

## **THE LICENSING ACT 2003**

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## LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

Miss D Houghton  
Licensing Compliance Officer  
Epping Forest District Council

25<sup>th</sup> August 2017

Dear Miss Houghton

### **Licensing Application for the Abridge Deli, Market Place, Abridge**

Councillors NOTED that a licencing application had been submitted for the Abridge Deli and discussed this along with the wider issues around the premises.

Councillors felt that the planned alcohol licence would allow the premises to move more towards a wine bar which they felt would bring more noise and disturbance to an area already dealing with parking problems from surrounding businesses. They

Councillors felt that the hours of the license were excessive meaning that the general opening hours would change from currently closing at 4pm to closing at midnight. This would cause noise and other issues to the local residents along with more vehicles parking along Willow Tree Close which is already looking at ways of reducing parking.

It was felt that there were already enough licenced premises in the area.

Yours sincerely,

Tony Carter  
Clerk to the Council

**Debbie Houghton**

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**From:** Sarah Cuomo [REDACTED]  
**Sent:** 04 September 2017 19:43  
**To:** Licensing  
**Subject:** Epping Forest District Council, Licensing Unit Civic Offices - representation - The Blue Boar Deli

[REDACTED] Whitehall  
Market Place  
Abridge  
Essex  
[REDACTED]

4th September 2017

**Notification of Consultation - The Blue Boar Deli**

As a small family living in the heart of Market Place, we will strongly oppose the proposed license of late night refreshment and recorded music until Midnight on the grounds of 'The prevention of public nuisance'

In the past, we have experienced and witnessed late night entertainment/ supply of alcohol with the opposite restaurant 'The Roding' which often was very loud, parking was a nuisance and guests leaving inappropriately with drinking glasses left on our property and would not want our village to be like this with another premise open late.

Yours sincerely,

Mr and Mrs R Cuomo

[REDACTED] Whitehall Market Place  
Abridge  
Essex  
[REDACTED]

Whitehall  
Market Place  
Abridge  
Essex

Epping forest District Council  
The Licensing Team  
Civic Offices  
CM16 4BZ

1st September 2017

Notification of Consultation - The Blue Boar Deli

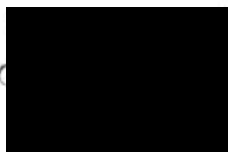
As a small family living in the heart of Market Place, we will strongly oppose the proposed license of late night refreshment and recorded music until Midnight on the grounds of 'The prevention of public nuisance'

In the past, we have experienced and witnessed late night entertainment/ supply of alcohol with the opposite restaurant 'The Roding' which often was very loud, parking was a nuisance and guests leaving inappropriately with drinking glasses left on our property and would not want our village to be like this with another premise open late.

Yours sincerely,

Mr and Mrs R Cuomo

Whitehall Market Place  
Abridge  
Essex



## Debbie Houghton

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**From:** Adam, Jeremy [REDACTED]  
**Sent:** 04 September 2017 13:04  
**To:** Licensing [REDACTED]  
**Cc:** Jeremy Adam; [REDACTED]  
**Subject:** Licence Application - Your Ref: WK201727949

For the attention of K Tuckey – Licensing Manager

Re application by Siobhan Andrews for premises – The Blue Boar Deli, 1 Market Pace, Lambourne, Romford, Essex, RM4 1UA

Thank you for your notification of consultation letter dated 8<sup>th</sup> August with respect to the above listed license application, for which I would like to make the following representations under the Licensing Act 2003 (made on 4<sup>th</sup> September 2017):

**The Prevention of crime and disorder -**

Even without an alcohol license The Blue Boar Deli has allowed their customer to threaten physical assault, use threatening behaviour and cause criminal damage to a motor vehicle belonging to a resident attempting to use the access road adjacent to this premises (Willow Tree Close). Police were called and the incident reported/logged.

**Public Safety -**

The Blue Boar Deli currently serves customers at tables outside on the market place pavement area directly adjacent to access (Willow Tree Close / Silver Street) to 30+ residential properties with no protection in place separating their customers from road users/moving vehicles. Were alcohol to be supplied to customers the risk to them and road/pavement users would be significantly increased.

**The prevention of public nuisance -**

Noise from music and customers drinking alcohol will impact all residents in direct proximity thereby causing a nuisance, no music and/or alcohol should be permitted outside at any time with appropriate care to ensure windows and doors are not left open.

**The protection of children from harm -**


Customers of The Blue Boar Deli already use the area of Willow Tree Close to park and to turn around. This is a no through road residential street with 28 family properties. Young children play regularly in the areas adjacent their houses, including driveways and curb side areas. The Blue Boar Deli has no parking facilities and the addition of alcohol being served to their customers, who may in turn decide to drive a vehicle under the influence of alcoholic consumption, will put these children at risk. The Blue Boar car park does not have the capacity to serve a similar customer trade simultaneously with the Deli.

Thank you for allowing this representation

Jeremy Adam



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## Debbie Houghton

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**From:** Carol Feeney [REDACTED]  
**Sent :** 03 September 2017 16:34  
**To:** Licensing  
**Subject:** Licence App for Blue Boar Deli Abridge

I am objecting to this application as surely this is not needed, we live in a small village called Abridge, The Deli has traded for many years without the need of an alcohol or music licence and there are already two Public Houses plus one Cocktail Bar within a few yards of each other, this will cause more parking problems in Willow Tree Close as there are no parking facilities for this Deli, therefore causing more distress to the residents where parking is already at a premium, if these hours are accepted by the licencing committee there will be even more disruption late at night with car doors slamming and people talking when we are all trying to get a nights sleep, there are now a lot of families who have young children living in the Close

and they deserve not to be woken up late at night when their Education is involved, this is a residential area not a High Street such as Epping or Loughton.

Opening hours should not be as late as 12 midnight as nowhere needs to be open that late especially on a Sunday evening when lights in the Village are turned off at 12pm and we are in total darkness.

I would urge you to consider this application very carefully before issuing a licence.

Mrs C Feeney

## Debbie Houghton

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**From:** teresa <[REDACTED]>  
**Sent:** 01 September 2017 07:14  
**To:** Licensing  
**Cc:** [REDACTED]  
**Subject:** Your ref WK201727949 - Blue Boar Deli, Market Place, Abridge RM4 1UA

Dear Sir/Madam

We object to the application on the following points.

Firstly disorder caused from upsetting residents with noise, abuse of alcohol from inside the "Deli" and outside on the seven tables and chairs which are on the pavement and road outside, blocking the road and pavement till midnight and beyond.

Secondly public safety as already the very successful "Deli" which has outgrown the small shop has taken over pavement and busy road with extra table and chairs which will be extremely dangerous with alcohol also being consumed. I personally have to edge past with my car and terrified I'm going to hit someone (and have nearly done so) which are totally unaware they are sitting in the road.

More public nuisance with the extra need of parking space which does not exist!

The already car parks of restaurants and pubs of the village are full and and customers are constantly double parking and causing obstructions.

And lastly the danger to children which will be subjected to a small shop alcohol environment or outside in a smoke busy road area at all hours.

This village does not need this!

Yours faithfully  
Teresa Langley

Sent from my iPad

## Debbie Houghton

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**From:** Steve London [REDACTED]  
**Sent:** 24 August 2017 21:07  
**To:** Licensing  
**Subject:** BLUE BOAR DELI .. 1 Market Place Lambourne (Abridge) Romford Essex. RM4 1UA

Dear sirs or madam,

We are objecting to the Blue Bore Deli getting a alcohol license.

Reasons

1. There are two Public houses in Abridge Village almost next to one another.
2. The restaurant opposite our house will open again soon and they serve alcohol.
3. The parking in our area will be a nightmare with with cars till they close. Although, the two pubs have car parks. Most weekends there are cars everywhere. We have even had people park at the back of our house, which is private property. Not what one wants to see when one comes home.
4. The noise, I'm sure will be a nightmare too, people shouting and screaming as, sometimes from the two pubs.

Please can you all reconsider the application and not grant them a license.

Many thanks

Mr S. Mrs M Sampson  
[REDACTED] Abridge Mews  
Market Place  
Abridge  
Essex  
[REDACTED]

Your Ref: WK201727949

21 August 2017

Epping Forest District Council  
Licensing Unit Civic Offices  
High Street  
Epping  
Essex CM16 4BZ

Dear Sir or Madam,

**Re: Licence Application for The Blue Boar Deli, 1 Market Place, Lambourne, Essex, RM4 1UA**

We are writing as concerned residents of Willow Tree Close regarding the licence application for the above premises. We all reject this application on the following grounds:-

1. There are no car parking facilities for the above deli and as a result, cars are parked both sides of Willow Tree Close and prevents residents accessing their own property. We have asked people to move their cars to allow us access in the past and we have been met with abuse. If the Emergency Services are needed, their vehicles will be unable to get through the narrow gap that is left by the cars parked either side. This is a safety issue which should be addressed.
2. Allowing music to be played late for 7 days week in a residential area is a public nuisance. We already have a public house, The Blue Boar, opposite the deli that also has music and from past experience, it is disruptive and disturbs the peace for residents in Willow Tree Close.
3. There are already two licenced public houses nearby, we do not need another premises serving alcohol. This again leads to disruption when people are inebriated with alcohol leaving the premises, there has been shouting and on occasions, arguments and fights. There is no consideration for the residents of Willow Tree Close.
4. There has been broken glass bottles, beer cans, drug related metal canisters and other rubbish left on the pavement in Willow Tree Close, making it dangerous to walk on the pavement, especially for young children and elderly residents. Epping Council rarely attend Willow Tree Close to clean the street.

Yours faithfully,

[Redacted Signature]

Ms Nikki Wooster  
Willow Tree Close

[Redacted Address]

[Redacted Signature]

Mr Steve Burton & Ms Angie McFarlane  
Willow Tree Close

[Redacted Address]

[Redacted Signature]

Mrs Shirley Aarons  
Willow Tree Close

[Redacted Address]

[Redacted Signature]

Mrs Theresa Machin  
Willow Tree Close

[Redacted Address]

[Redacted Signature]

Ms Corinne Elverson  
Willow Tree Close

[Redacted Address]

[Redacted Signature]

Mrs Carly Hand  
Willow Tree Close

[Redacted Address]

D MILNE

REF: WK 201727949

THE BLUE BOAR DELI

ABRIDGE

SILVER ST

ABRIDGE

31.08.17

THIS DELI IS SO CLOSE TO THE FRONT OF MY HOME GIVING THIS LICENCE WILL MEAN I WILL HAVE TO PUT UP WITH CONSENT NOISE OF PEOPLE TALKING OUTSIDE OF MY FRONT WINDOW ALSO MUSIC PLAYING UP TO MIDNIGHT. THE OTHER PROBLEM IS THE PARKING. CARS ARE ALWAYS THROUGH THE DAY BLOCKING OUR STREET NOW I WILL HAVE PROBLEMS GETTING IN & OUT OF MY HOME AT ALL HOURS OF THE DAY.

